

SAUGUS RETIREMENT BOARD MEETING
February 25, 2020

The regular meeting of the Saugus Retirement Board duly posted to be held in the 25R Main St, Town Hall Annex, Saugus, MA on the above date was called to order at 1:42p.m. by Chairman Cross, with Board Members Decareau, DiBari, Gannon and Matarazzo present.

Also present was Michael Dwyer and Jeff Fabrizio from Wainwright Consultants and Board Staff Theresa Richards and Ann Quinlan.

Minutes

A motion was made by Board Member Decareau and seconded by Board Member Gannon to approve the January 28, 2020 Regular Meeting Minutes and sign them into the records. The Board voted 5-0 in favor.

Payments

A motion was made by Board Member Matarazzo and seconded by Board Member DiBari and passed 5-0 to issue payment for:

- Retirement Board Expense Voucher #18-38 for the month of February 2020 for \$218,730.67
- Payroll Warrant #2/2020 for \$735,112.62
- Staff Payroll Warrant #2/2020 for \$10,287.90

A motion was made by Board Member Matarazzo and seconded by Board Member DiBari and passed 5-0 for wire/exchange transfers for:

- PRIT Investment Funds to Saugus Retirement System Bank Account on 2/20/20 for \$550,000.00.

New Member

A motion was made by Board Member DiBari and seconded by Board Member Matarazzo and passed 5-0 to include for membership in the Saugus Retirement System the following new employees.

- Henry Bilodeau, Dispatcher, Police Dept., Date of Hire & Membership is 2/2/2020- Contribution rate is 9% +2%
- Ashley Giuffrida, Paraprofessional, School Dept., Date of Hire & Membership is 2/10/2020- Contribution rate is 9%
- Kathleen Webster, Applied Behavioral Analyst, School Dept., Date of Hire & Membership is 2/10/2020- Contribution rate is 9%
- Michele Zellen, Dispatcher, Police Dept., Date of Hire & Membership is 3/2/2020- Contribution rate is 9% +2%

Transfers Out –

A motion was made by Board Member DiBari and seconded by Board Member Gannon and passed 5-0 to approve the transfer of service and annuity savings account to other MA Retirement Systems, as approved on this month's expense voucher for the following members.

- Macy Calef, Paraprofessional, transfer to Stoneham Regional Retirement Board. Saugus Retirement Board will accept 9 months of creditable service of 2/27/19-12/23/19.
- Stephanie Sestito, Paraprofessional, transfer to Essex Regional Retirement Board. Saugus Retirement Board will accept 1 year and 9 months of creditable service of 12/1/16-8/31/19.
- Jennifer Gariepy, Executive Secretary, transfer to Salem Retirement Board. The Saugus Retirement Board will accept 4 years & 7 months of liability for her service from 7/1/2015 – 2/7/2020. The Haverhill Retirement System will accept 6 years & 8 months of liability for her service from 9/24/2008 – 6/30/2015.

Refund to Member

A motion was made by Board Member Matarazzo and seconded by Board Member Gannon and passed 5-0 to grant the following members a refund, as approved on this month's expense voucher:

- Joseph Ferraro, Maintenance Assistant, School Department resigned on 1/31/2020 and refund effective 2/28/2020. He had 3 months of creditable service (10/7/19-1/31/2020) and will receive 3% interest.
- John McBride, Custodian, School Department, position abolished on 6/30/19 and refund effective 2/28/2020. He had 9 years and 8 months of creditable service (9/27/09-6/30/19) and will receive regular interest.

Deceased

- Norman Peach, Spouse of Retiree Gail Peach, passed away on January 23, 2020. No change in benefit.
- Christine Foster Sentfleben, Surviving Spouse of Steven Foster, passed away on February 9, 2020. Final payment to beneficiary on file.
- Ruth Lizotte, Spouse of Norman Lizotte, passed away on February 14, 2020. Final payment will be paid to Ruth's estate.

Retirements/Disabilities/Survivor Benefits - None**Items for Discussion**

We received notice from MIIA that some of the Retirees/Survivors of the Post 65 Insurance program have not sent in copies of their Medicare Part A and B cards. Gabriela Lagattolla, HR Manager will evaluate the list for all involved. April 16th a meeting will be held for these individuals to complete their Medex 2 applications, which will then be uploaded to the MIAA website by HR.

The hearing for Mr. Internicola's accidental disability application will be held on March 24th at 12:15pm. All parties involved have been contacted for confirmation.

The Retirement Board was notified that an active Police Officer, Kevin Nichols has placed an Article on the Special Town Meeting to allow him to work for the Town of Saugus as a Police Officer after his mandatory Retirement Age of 65. Chairman Cross had requested information from Attorney Sacco's office and an opinion letter on the effects this may have on the pension system. The Board is awaiting an opinion letter, however Attorney Sacco stated should this article pass, Mr. Nichols would stop retirement contributions at age 65 and his service would be frozen to that date. He would still be eligible for a Disability retirement should something happen to him while working unless there is language in the Article that states otherwise. Special Town Meeting is set for March 9th and the Board will be informed of any actions taken by the Town Meeting or Legislature.

Copies of the following were included for review and/or discussion:

- PERAC Memo's;
- #10/2020 RE: Interest Rate is set as 0.1%
- #11/2020 RE: Payment Required for Service Credit under G.L. c.32, Section 4 (2) (b)
- #12/2020: RE: IRS Determination Letters
- PERAC Pension Newsletter February 2020 No. 54
- Attorney Sacco – RE: PERAC Memo #11/2020- Gomes- SJC decision
- PRIT Investment Reports –January 2020

- SEI Investment Report – Aristotle & LMCG- January 2020
- Rhumbline Investment Report --January 2020
- People's Bank Statement – January 2020
- PRIM Board account activity for February 2020
- Reconciliation, Cashbooks for November and December 2019

Investments

Mike Dwyer and Jeff Fabrizio from Wainwright Consultants attended the Board meeting. Mike Dwyer discussed with the Board the overall market up to December 31st close of the year which is in detail within the monthly performance statement. He also discussed the start of 2020 to present and the effects the Coronavirus has had on the market. Unfortunately, the market will be volatile for a while. He wanted to make note that the December 31st performance summary states 9.06% since inception to Date is only from April 1, 2019-December 31, 2019. The first quarter of 2019 in the PRIT fund needs to be added into these figures. The People's United Yearly Summary from Tony Teberio does include the PRIT first Quarter.

Jeff Fabrizio went into further detail of the Investment performance up to December 31, 2019. He reviewed both the one-month December performance and the overall April 2019-December 2019 figures. The Domestic Equity was up 2.80 for December and 10.16 during the 9 months. Russell 1000 continues a strong performance as well as LMCG Mid Cap and Aristotle Small Cap. The Rhumbline Core Bond was down .14 for the month but ended the 9-month performance with 5.81. The Private Equity Venture Capital was down .99 for December and down 2.1 for the 9 months but this was expected in this category. The Board is still on a good track.

The Board is still completing account set up for the Lord Abbett and MFS Investments. The Board is still on track for a transfer of funds set for 4/1/2020.

A special COLA meeting is scheduled for March 24th at 12:00 p.m. at the Town Hall Annex. The regular meeting is schedule for 12:15pm and an executive session for 12:30pm for the Accidental Disability Hearing and review of the Budget.

Adjournment of Open Meeting

There being no further business to come before the Board, at 2:25 p.m., a motion was made by Board Member Gannon and seconded by Board Member DiBari and voted 5-0 in favor of adjourning the Open Meeting.

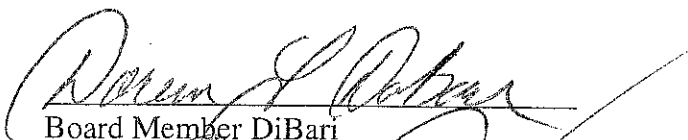
APPROVED BOARD OF RETIREMENT:



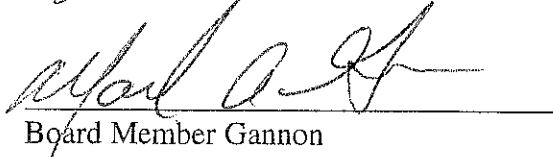
Board Chairman Cross



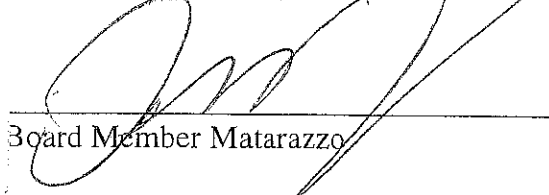
Board Member Decareau



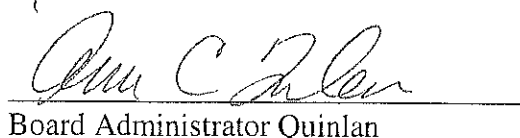
Board Member DiBari



Board Member Gannon



Board Member Matarazzo



Board Administrator Quinlan