

SAUGUS RETIREMENT BOARD MEETING

July 28, 2020

The Regular meeting of the Saugus Retirement Board duly posted to be held via Conference Call using Zoom, Meeting ID: 617 450 8096, Password: 454115 on the above date was called to order at 12:00p.m. by Chairman Cross, with Board Members Decareau, Gannon, and Matarazzo remotely present via zoom. Board Member DiBari was unable to connect via zoom but was able to telephone into the meeting.

Also, remotely present via zoom was Michael Dwyer and Jeff Fabrizio from Wainwright Consultants. Board Staff Theresa Richards and Ann Quinlan remotely present via zoom. Attorney Sacco was present arriving at 12:20 p.m.

Attorney Dan Fogarty, member Lorenzo Internicola and Police Chief Michael Ricciardelli arrived at 12:30 p.m. for the Executive Meeting. Zoom was disconnected during the Executive Session, however Board Member DiBari remained remotely present via the telephone.

Chairman Cross opened the meeting noting the participants joining through zoom were Board Members Decareau, DiBari, Gannon and Matarazzo, Michael Dwyer and Jeff Fabrizio from Wainwright and Board Staff Ann Quinlan and Theresa Richards. Also noted was Board Member DiBari was present via telephone due to an internet issue. Should any other participants, join the meeting, it would be noted. Chairman Cross reminded the Board Members that all votes would require a Roll Call vote and at any time if the meeting were not audible to a Board Member to make the Chairman aware of the situation. Chairman Cross noted the regular session in Zoom would end at 12:30 p.m. due to a scheduled Executive Session and if returning to regular session it would be noted prior to 12:30 p.m.

Chairman Cross asked for a Roll Call vote as he opened the Regular meeting. Mrs. Quinlan read the names for Roll Call: Cross -Y, Decareau -Y, DiBari -Y, Gannon - Y and Matarazzo -Y, the Board voted 5-0 in favor.

Minutes

A motion was made by Board Member Decareau and seconded by Board Member Matarazzo to approve the June 23, 2020 Regular Meeting Minutes and sign them into the records. Roll Call: Cross -Y, Decareau -Y, DiBari -Y, Gannon - Y and Matarazzo -Y, the Board voted 5-0 in favor.

Payments

A motion was made by Board Member DiBari and seconded by Board Member Matarazzo and after a Roll Call: Cross -Y, Decareau -Y, DiBari -Y, Gannon - Y and Matarazzo -Y, the Board voted 5-0 in favor to issue payment for:

- Retirement Board Expense Voucher #80-95 for the month of July 2020 for \$171,109.04
- Payroll Warrant #7/2020 for \$729,674.63
- Staff Payroll Warrant #7/2020 for \$13,936.86
- PRIT Investment Funds to Saugus Retirement System Bank Account on 7/20/20 for \$675,000.00.
- PRIT General Allocation to Private Equity Exchange on 7/1/2020 for \$14,288.85.

New Member

A motion was made by Board Member Gannon and seconded by Board Member Decareau and after a Roll Call: Cross -Y, Decareau -Y, DiBari -Y, Gannon - Y and Matarazzo -Y, the Board voted 5-0 to include for membership in the Saugus Retirement System the following new employees.

- John Fralick, III, Director, Health Dept., Date of Hire & Membership is 7/13/2020- Contribution rate is 9% +2%

- Darren McCullough, Animal Control Officer, Police Dept., Date of Hire & Membership is 7/14/2020- Contribution rate is 9% + 2%

Transfers Out

A motion was made by Board Member Matarazzo and seconded by Board Member Gannon and after a Roll Call: Cross -Y, Decareau -Y, DiBari -Y, Gannon – Y and Matarazzo -Y, the Board voted 5-0 in favor to approve the transfer of service and annuity savings account to other MA Retirement Systems, as approved on this month’s expense voucher for the following members.

- Christopher Coviello, Town Electrician, Inspectional Services Department, to the Malden Retirement Board. The Saugus Retirement Board will accept 12 years and 9 months liability for his service from July 1, 2007 thru June 19, 2020.
- Anna Lemoure, inactive member, School Department, to the State Retirement Board. The Saugus Retirement Board will accept 6 years and 9 months liability for her service from September 24, 2012 thru June 30, 2019.
- Derek Serino, inactive member, School Department, to the Massachusetts Teachers’ Retirement System. The Saugus Retirement System will accept 1 year and 11 months liability for his service. Service was from September 6, 2011 thru September 3, 2013.
- Macy Calef, inactive member, School Department received a retro payment due to a contract settlement, which retirement deductions were withheld. The additional retirement deductions will be sent to the Stoneham Retirement System, however, no additional service will be granted with this transfer of her retirement deductions..
- Ryan Kennedy, inactive member, School Department received a retro payment due to contract settlement, which retirement deductions were withheld. The additional retirement deductions will be sent to the Waltham Retirement System; however, no additional service will be granted with this transfer of his retirement deductions.
- Eileen Mundis, inactive member, Town Payroll Department, to the Revere Retirement System. The Saugus Retirement System will accept 9 years and 2 months liability for her service. Service was from May 16, 2005 thru July 25, 2014. She also had prior service with the Revere Retirement System from May 7, 2001 thru May 15, 2005.

Refund to Member

A motion was made by Board Member Decareau and seconded by Board Member Matarazzo and after a Roll Call: Cross -Y, Decareau -Y, DiBari -Y, Gannon – Y and Matarazzo -Y, the Board voted 5-0 in favor to grant the following members a refund, as approved on this month’s expense voucher:

- Sara Misrati, Paraprofessional, School Department position terminated on 6/24/2020 and refund effective 7/31/2020. She had 7 months of creditable service (11/4/19-6/24/20) and will receive regular interest.

Buy Back/Make-up

A motion was made by Board Member Decareau and seconded by Board Member Gannon and after a Roll Call: Cross -Y, Decareau -Y, DiBari -Y, Gannon – Y and Matarazzo -Y, the Board voted 5-0 in favor to approve the make-up of refunded Saugus service upon completion of purchase.

- Hattie Derderian, former school dept, 3 years and 4 months of refunded Saugus service for dates of 2/3/14-6/30/17 upon proper paperwork and completion of purchase.

The Post 65 Medicare Program became effective 7/1/2020 for all Retirees/Survivors within this program. Their primary insurance is Medicare and their secondary insurance is Medex2. All participants should have received a bill for Medicare and sent payment. Payments are set up on a quarterly basis. Anyone having an issue is advised to contact Gabriela Lagattolla in the HR Department. There are two people who MIIA still needs copies of Medicare cards. HR has been contacted by MIIA to retrieve those and forward to MIIA.

Attorney Sacco notified the Board that he received a courtesy copy of the complaint to be filed from the Attorney representing Ronald Atkinson's Estate regarding his life insurance policy. The Board has not been formally served but it should happen within the next 90 days. Attorney Sacco does not feel there is any claim against the Retirement Board but will keep the Board advised of any further action taken or needed.

Attorney Sacco brought the Board up to date to the status of Mr. Bisignani's case. Filed a notice of appeal at appeals court. Next, they would go to appeal court, supreme court could take it on its own. Whatever the appeals court decides either party could request further appellate review at the SJC. If the decision gets overturned the excessive fine ruling, he will not owe anything to us, but otherwise he would still owe the Retirement Board. Attorney Sacco will keep the Board informed.

Kevin Nichols, Saugus Police Officer, who has petitioned the State to remain working beyond age 65 had resubmitted his article to Town Meeting for approval. The first article had a clerical error, which was corrected on the resubmittal. Town Meeting passed this article at the last Special Town Meeting on 7/13. The process will continue before both the House and Senate for approval. Currently, the deadline for action is 8/31/20. However, if the legislature decides to extend that date, there is still a chance the article will be acted upon this session. The Board will be kept advised of the situation.

The Town has hired a Benefit Accounting Analyst in the HR Department and will be starting work in a few weeks. She will be responsible for the Medicare Part B reimbursement program. The Retirement Board Staff has not received the address list for the Retirees/Survivors eligible for this program but will follow up with the HR department. All inquiries of the program are being directed to the HR Department.

Board Member Matarazzo stated the Fire Department had settled their contract and she received a signed copy for her file. She was able to make salary changes and pay out retroactive amounts. Although other Unions may have settled the contract, she will not make the salary changes or pay out the retroactive amounts until signed copies are received in her office.

The MUNIS pay codes and MFF/Personal Action Forms were not discussed but would be on next month's agenda for discussion.

Copies of the following were included for review and/or discussion:

- PERAC MEMO: #23/2020 – Tobacco Company List
- PERAC MEMO: #24/2020 - PROSPER Security Update
- PERAC MEMO: #25/2020 - Mandatory Retirement Board Training- 3rd Quarter 2020
- PERAC MEMO #26/2020- Reinstatement to Service under G. L., c.32 Section 105
- PRIM: Account activity for July 1, 2020
- PRIM: Account activity for July 20, 2020
- People's Bank: Account activity for May 1, 2020
- Mass Retirees- The Voice of the Retired Public Employee - July 2020 Newsletter
- PRIT: Summary of plan performance for June 30, 2020
- SEI Investment Report – Aristotle & LMCG- June 30, 2020
- Rhumbline Investment Report – June 30, 2020
- People's Bank Statement – June 30, 2020

Investments

Mike Dwyer and Jeff Fabrizio from Wainwright Consultants attended the Board meeting via Zoom. Mr. Dwyer gave the board an overview of the market activity since last month. The Stock Market was well behaved this month. It worked in Saugus' favor in not transferring out any money to the new funds. Talk of the Covid-19 vaccine progress helped keep the market positive.

Mr. Fabrizio reviewed with the Board the May summary report which was up 2.82%. The total fund is at \$109,220,00.00. The Mid and Small Cap have continued to do well. The only fund down for the month (-.18) was PRIM private equity, which is expected this early in the fund. His recommendation would be like Mr. Dwyer and leave the money in PRIT and reevaluate in the fall.

The Board did discuss again that waiting until the fall and after the Presidential Election would probably be the best time to take the next withdrawal from PRIT. All Board members agreed to wait until the fall to re-evaluate.

Executive Session:

At 12:30 pm, Chairman Cross asked the Board to enter Executive Session for discussing an Accidental Disability Application with the intent to reconvene to regular session. A roll call vote was taken, Cross-Y, Decareau-Y, DiBari - Y, Gannon-Y and Matarazzo-Y.

At 1:30 pm a roll call vote was taken, Cross-Y, Decareau-Y, DiBari - Y, Gannon-Y and Matarazzo-Y to reconvene to regular session.

Adjournment of Open Meeting

There being no further business to come before the Board, at 1:31 p.m., a motion was made by Board Member Decareau and seconded by Board Member Matarazzo and after a Roll Call vote, Cross- Y, Decareau -Y, DiBari -Y, Gannon -Y and Matarazzo -Y, the Board voted 5-0 in favor of adjourning the Open Meeting. The next Board Meeting is scheduled for Tuesday, August 25th at 12:00pm.

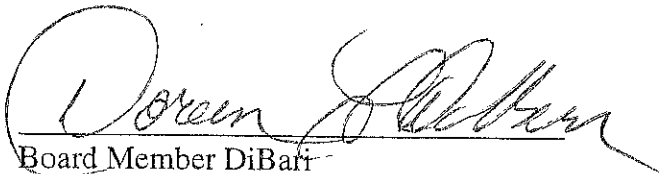
APPROVED BOARD OF RETIREMENT:



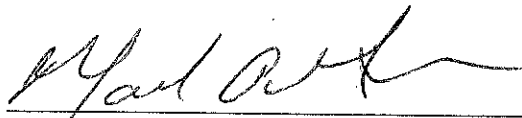
Board Chairman Cross



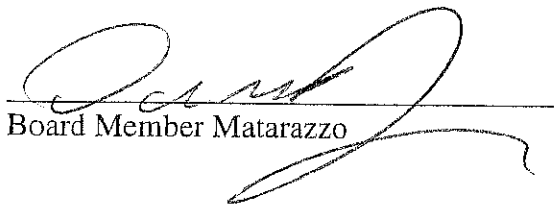
Board Member Decareau



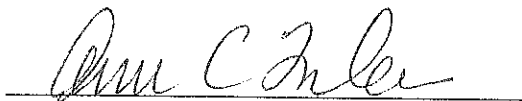
Board Member DiBari



Board Member Gannon



Board Member Matarazzo



Board Administrator Quinlan