

**SAUGUS RETIREMENT BOARD MEETING**  
**September 20, 2022**

The regular meeting of the Saugus Retirement Board duly posted and held in the Town Hall Annex, 25R Main St, Saugus, MA on the above date was called to order at 12:00 p.m. by Vice Chairman Gannon with Board Member Matarazzo and Board Member Decareau present. Chairman Cross and Board Member DiBari absent due to prior commitments. In addition, present at this meeting were Board Staff Theresa Richards and Wainwright Representatives: Michael Dwyer and Jeffrey Fabrizio. Francesco Danielle, Mass PRIM, and Denise D'Entremont- Rhumbline joined our meeting for their annual review via teleconference. Ann Quinlan was absent due to a medical issue.

**Minutes**

Board Member Matarazzo made a motion, seconded by Board Member Decareau to approve the August 23, 2022, Open Meeting Minutes and sign them into the records. The Board voted 3-0 in favor.

**Payments:**

A motion made by Board Member Matarazzo and seconded by Board Member Decareau, voting 3-0 in favor to issue payment for:

- Retirement Board Expense Voucher #97-106 for the month of August 2022, for \$20,183.11
- Payroll Warrant #9/2022 for \$777,913.80
- Staff Payroll Warrant #9/2022 for \$15,636.00
- PRIT General Allocation to Private Equity Exchange on 9/1/2022 for \$288,064.48

**New Member:**

A motion made by Board Member Decareau and seconded by Board Member Matarazzo, voting 3-0 in favor to include for membership in the Saugus Retirement System the following new employees:

- Ambar Ramos, Confidential Secretary, School Department. Date of Hire & Membership is 8/9/2022– Contribution rate is 9% + 2%
- Jerry Vigliotta, Computer Technician. Date of Hire & Membership is 8/22/2022– Contribution rate is 9% + 2 %
- Janet Lanzilli, Paraprofessional, DOH: Date of Hire & Membership is 8/29/2022– Contribution rate is 9%
- Helen Kitrosser, Speech Pathologist Assistant, School Department. Date of Hire & Membership is 8/29/2022– Contribution rate is 9% + 2%
- Gina Pires School Engagement Officer, Date of Hire & Membership is 8/29/2022– Contribution rate is 9%
- Mark Poto, School Engagement Officer, School Department. Date of Hire & Membership is 8/29/2022– Contribution rate is 9%
- Valerie Kappa, School Engagement Officer. Date of Hire & Membership is 8/29/2022– Contribution rate is 9%
- Alma Haro, School Engagement Officer, School Department & Membership is 8/2/2022-Contribution rate is 9%
- Jillian Smith, Behavioral Analyst, School Department & Membership is 8/29/2022- Contribution rate is 9% & 2%
- Owen Bouchie, Sanitarian, Board of Health Department & Membership is 9/12/2022-Contributions rate is 9% & 2%

**Refund to Member:**

The Board noted that the following member took a refund, as approved on this month's expense voucher. A motion made by Board Member Decareau and seconded by Board Member Matarazzo and voting 3-0 in favor to grant the following benefits:

- Lloyd Velasquez, Paraprofessional, resigned 6/30/22 and refund effective 9/22/22. He has 2 years and 9 months of creditable service and will receive 3% interest.

**Transfer Out:**

Board Member Matarazzo made a motion, seconded by Board Member Decareau, voting 3-0 in favor to approve the transfer of service and annuity savings account to other MA Retirement Systems, as approved on this month's expense voucher for the following members:

- Henry Bilodeau, Dispatcher, Police Department, to the Essex Regional Retirement System. Total Service of 4.2500. The Saugus Retirement Board accepted liability for 2.5000 months for service from 2/2/2020-8/6/2022.

**Deaths:**

Linda Crooker, spouse of deceased retiree Robert Crooker died on 8/27/2022. No further benefits provided.

**Retirements/Disabilities/Survivor Benefits**

Retirement Board Staff have verified that the necessary paperwork is in order and has determined applicants to be eligible for such benefits:

A motion made by Board Member Decareau and seconded by Board Member Matarazzo and voting 3-0 in favor to grant the following Benefits:

- Carol Felix, spouse of retiree Edward has passed away on 8/23/2022. Mr. Felix benefit will change to an Option C pop up effective August 24, 2022.

**Investments:**

Mike Dwyer gave the board an overview of the current market activity. So many issues are affecting the market. The Federal Reserve Board meeting is today, September 22, 2022, to determine if the inflation rates are going up too fast for the economy. The housing market along with rents are up and the Federal Reserve Board is hearing rumors that companies like FedEx, Amazon, and Microsoft, might be considering laying off some of their staff, due to inflation, for now it's just a wait and see how the economy does in the next few months.

Jeff Fabrizio reviewed the People's report which shows the total fund at \$141,347,430.00 as of July 31, 2022. The total fund YTD was down 7.79, however, the 3 year is at 9.10. The Total general allocation was -11.53% YTD, however, it had fallen less than most this month. Bond market are down along with the Equity market, which is unusual for both accounts to be down at the same time. This hasn't happened since 1994. The total equity fund was -11.53% YTD with Russell 1000 at -11.53% YTD, LMCG at -8.45% YTD and Aristotle at -9.09% YTD, though this market is down, it's still doing well. International Equity MFS had this fund less than a year, but the 7 months was -15.40% YTD. Rhumblin Core and Lord Abbett were --8.18% and -10.65% respectively. The PRIM core real estate was 9.347%, which was up from last month. Total venture capital was 5.71% YTD and PRIM Hedge fund was -1.92%YTD.

Our annual review of our investments was held today with Francesco Danielle- Mass Prim & Denise D'Entremont- Rhumblin. Mr. Danielle gave his presentation first and gave an overall review of the core beliefs of PRIM Fund and talked about the stocks, regarding return, risk, and cost. Private Equity was #3 out of 106 and was in the top 5 list every year. Looking back to 10 years, PRIM had a handful of #1's too. PRIM Funds core beliefs are diversified portfolio, real estate (timber) and 1% global equities. Private Equities and Global had outstanding numbers too. Correction in private equity and IPO are still low year to year. Pacing 2022 with 3 billion full allocations in vintage year. June portfolio was up 25% and out performed the benchmark with hotels, etc. The construction costs went up along with rents, and so their keeping a close on those markets. Hedge funds have stable value and positive performance, direction fund (negative year) due to inflation, etc. Mass Prim looks for value in our portfolio and makes the necessary corrections when needed to keep our portfolio in good standings.

Denise D'Entremont stated they had recent changes in their personnel, as Denise was promoted to Chief Executive Officer as Wayne Owen has retired after 32 years of service, and they're still 100 percent employees owned with a diversified work force too. The total market of 1000 pooled index fund as of August 31, 2022, is \$2,289.80 million. Rhumblin has 14 investors for this fund and Saugus Retirement System is 0.47% ownership in this fund. The Russell 1000 YTD is down -16.90%. The custodial arrangement has waived our ticket charges, and the overall fees are lowered to add more savings to our funds, along with lower management fees and commission fees as well. We own 1000 securities in the index fund and the assets combine with other systems makes our portfolio in good position with our investments with Rhumblin.

#### Items for Discussion:

The Board had requested Attorney Sacco contact Shawn Flynn's Attorney regarding better documentation of his prior employment for the Board to determine creditable service and cost of purchase. A copy of Attorney Sacco's letter was available for Board members to review. Board Member Matarazzo made a motion, seconded by Member Decareau to Table this vote until all Board members are in attendance.

Board Member William E. Cross' term will expire on 12/5/2022. Board member Cross was the only person to return nomination papers for the Board Election. An official declaration of the position will happen next month when the full board is in attendance.

An injury report for Thomas Nolan, Captain of the Fire Department was received and recorded into record.

#### Copies of the following included for review and/or discussion:

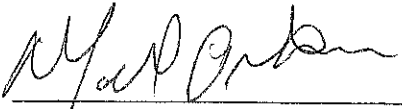
- PERAC Memo #23/2022- Vacation Buybacks as Regular Compensation
- PERAC Pension News No. 60- September 2022
- SEI Investment Report-Aristotle & LMCG-August 2022
- Rhumblin Russell 1000 & Core Bond Investment Statements- August 2022
- Lord Abbett Statement- August 2022
- MFS Statement – August 2022
- PRIT Performance – August 2022
- PRIT – Exchange PEVY 8/1/2022 - \$288,064.48
- Peoples United Invoice 6/2022
- PRIT -Auto Redemption -9/20/2022– \$650,000.00
- Wainwright Meeting Review – September 2022 Review
- Trial Balance, Cash Receipts, Cash Disbursement, Adjustments, Eastern Bank (3) Account Statements, Peoples' Bank Account Statement, Treasurer's' Reconciliation- July 2022
- Attorney Sacco- Various Legal matters

Adjournment of Open Meeting

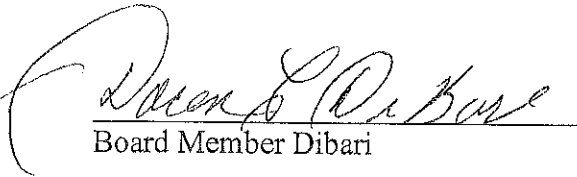
There being no further business to come before the Board, at 12:50 p.m., Board Member Matarazzo made a motion, seconded by Board Decareau, and voted 3-0 in favor of adjourning the Open Meeting.

The next Board Meeting scheduled for October 25, 2022, at 12:00pm.

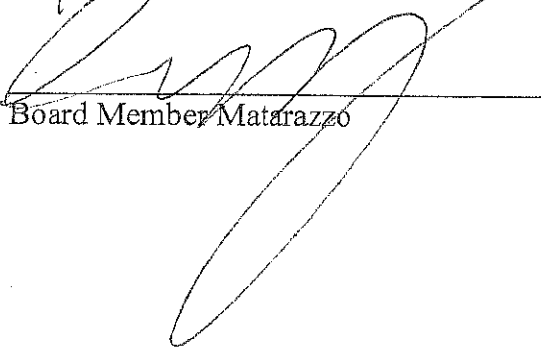
APPROVED BOARD OF RETIREMENT:



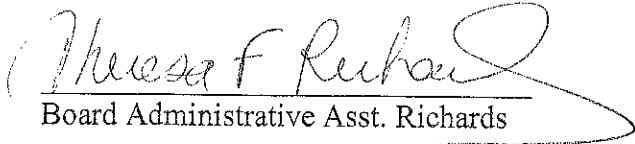
Board Vice Chairman Gannon



Board Member Dibari



Board Member Matarazzo



Board Administrative Asst. Richards